Applications may be submitted electronically at Trust@sndevcorp.ca or delivered to the Trust Office located at the Six Nations Tourism building, 2498 Chiefswood Rd. Ohsweken no later than 4:00 pm EST on April 20, 2017.

Late or incomplete applications will not be accepted or reviewed. Before handing in your application please ensure you have read through the guidelines and have completed the application form correctly and attached ALL documentation.
Introduction

Who is the Six Nations of the Grand River Development Corporation Group?

The Six Nations of the Grand River Development Corporation Group (Group) is made up of the corporation staff and three community boards: the Advisory Committee, Board of Directors, and the Economic Development Trust.

- The Advisory Committee is composed of five appointed Six Nations members. Their mandate is to oversee the operation of the two other Boards (Board of Directors and Economic Development Trust) and to report directly to the Shareholder (Six Nations Elected Council and the Six Nations Community). The Advisory Committee assesses recommendations from the Board of Directors and the Economic Development Trust and makes the final determination of how much money will be annually invested in the Six Nations Community by the Group.

- The Board of Directors (Board) is an operational business-focused Board and is composed of five Six Nations Directors, who are selected from applications received by the Advisory Committee. Their mandate is the oversight of the Corporation and its operations according to the Guiding Principles and approved policies. The Board is responsible for generating profit.

- The Economic Development Trust (Trust) is composed of five Six Nations Trustees, who are selected from applications received by the Advisory Committee. The Trust puts forth a recommendation to the Advisory Committee for annual funding. These funds will be used by the Trust for investment for the collective benefit the Six Nations Community in accordance with the various Guiding documents. The Trust is responsible for administering the application process including reviewing the guidelines annually, initiating the call for applications, and investing funds in the community based on the allocation amount approved by the Advisory Committee. The Trust is ultimately responsible for all decisions to fund applications.

Where Do the Funds Come From?

The Six Nations of the Grand River Development Corporation works to generate funds for the Economic Development Trust for annual investment. In keeping with the Guiding Principles, the funds come from a number of on-reserve (e.g. Oneida Business Park, Tourism, and Bingo Hall) and off-reserve (e.g. Renewable Energy projects) enterprises. The Advisory Committee annually approves the allocation to the Trust for investment in the Six Nations Community and the portion of funds that will be re-invested in future projects by the Six Nations of the Grand River Development Corporation.

Trust Indenture Community Purposes

The Trust Indenture is the legal document which gives the Trust power to invest funds in a tax-free environment. It also identifies, in the Community Purposes, where the Trust may invest funds for the direct and indirect benefit of the Six Nations Community. Not all areas will be funded in any given year, the Statement of Community Needs and Priorities and Comprehensive Community Plan will be considered in addition to the below allowable purposes.
Statement of Economic Development Trust Investment Guidelines

The Economic Development Trust’s sole mandate is to determine the investment of funds in a manner that is socially responsible and strengthens national and cultural integrity as Haudenosaunee.

In fulfilling its mandate, the Economic Development Trust will determine investments within the following principles:

1. Any investment should meet or contribute to a collective community need or priority and to use the Six Nations Community Plan as a resource.
2. Investments should promote growth and longevity within the community without undermining our responsibility to the natural world and our cultural values.
3. The needs and priorities of the community transcend political affiliation (i.e. Confederacy Council and Elected Council issues), for example, the Health Department is a department within Six Nations Elected Council but it is providing a service to the community at whole. Focus should be on the connectedness of the community project not on the division.
4. Applications must meet specified criteria and be verifiable, accountable and transparent in their use of the funds.

For additional information on the Six Nations of the Grand River Development Corporation Group, the Comprehensive Community Plan, or the Economic Development Trust; or to apply to sit on any of the three boards; please visit www.sndevcorp.ca

Definitions

Grassroots
Grassroots are volunteer groups, organizations, events or projects who do not have regular employees. This application is designed for those groups, organizations, events or projects that work without salary or wages and would not have a registered board of directors, and would not have audited financials to provide.

Honorarium
A payment given for professional services that are rendered nominally without charge.

HST
A consumption tax in Canada. It is used in provinces where both the federal goods and services tax (GST) and the regional provincial sales tax (PST) have been combined into a single value added sales tax.

Like minded
Like-minded share the same opinions, ideas, or interests.

Project
A piece of planned work or an activity that is finished over a period of time.

Research
The systematic investigation into and study of materials and sources in order to establish facts and reach new conclusions.
General Information about the Grassroots Application Process

For 2017, the Trust will release a call for applications where by Six Nations grassroots projects can apply for funding. These applications must meet the general criteria of the Trust as well as any specific criteria identified each year. The Trust will require successful applicants to complete financial agreements and other documentation prior to any funding release. The preferred process will be for the Trust to submit direct payments to your vendors, with no financial distribution to the project. Funding contracts are anticipated to be July 2017 to December 1, 2017.

The Trust is happy to announce that the 2017 Application year will invest at least $1,500,000 in grants to the community. In this current round of applications, weighting of the evaluation will consider how applications impact the Six Nations community. We will also consider how the project demonstrates a responsibility to the community.

For electronic submissions we request, for Accessibility readability purposes, the application should follow the following format:

- Calibri or other sans-serif font, 11 or 12-point font, spacing at 1.15 and a standard margin of 1 inch.
- The Board requires pdf (and jpeg and other standard formats for images) as we will not be responsible for specialized software to open any application or supporting documentation.

An information session will be presented by the Trustees on March 18, 2017 at Six Nations Tourism from 10am-12pm. The Trust highly encourages all applicants to take advantage of this opportunity. A limited number of appointments for application questions or clarification with the Corporate Affairs Administrator are also available upon request.

All correspondence by the Trust will occur by e-mail only. Applicants are encouraged to regularly check their e-mail and ensure the Trust e-mail is identified as a safe contact within your contacts list. The Trust deadlines are hard, with no extensions. The Trust will not be responsible for any lost e-mails due to junk mail sorting. In some cases, requests for further information may be made with a short turnaround and it will be the requirement of the applicant to meet any correspondence deadlines identified in the e-mail.

Grassroots Community

The Trust acknowledges that there are some smaller volunteer projects within the Six Nations community that would be seeking small grants for specific projects. The maximum amount that will be granted under the Grassroots stream will be $15,000.00 per application.
Eligible Applications

The application process is a competitive process and will be scored on a point system. Only those who meet all criteria will be considered. Given the many needs of our community, the Trust will be required to make decisions on which projects are funded and, in many cases, excellent projects which meet the eligibility criteria will not be funded or funded at a lesser request. **Late or incomplete applications will not be accepted or reviewed**, therefore it is highly encouraged for applicants to attend an information session and schedule a face to face meeting in order to ensure that applicants have included all application requirements prior to submission. The following criteria will be used in establishing eligibility, but does not guarantee shortlisting or ultimate approval:

a. **Purpose**—the community of Six Nations will benefit from this project. This project has a focus or direct impact on legacy, sustainability, and/or responsibility for the community.

b. **Partnerships**—as a people, the Haudenosaunee worked together in partnerships to achieve strength and dynamic outcomes. Partnerships are eligible and encouraged.

c. **Sustainability**—a major focus of the Six Nations of the Grand River Development Corporation Group and the Economic Development Trust is to be a support agent for self-determination. How applicants demonstrate Sustainability will be a key criterion for projects.

d. **Direct Service to Six Nations**—Companies, Organizations, Groups and Partners with an application that will serve to enhance the Six Nations community.

e. **Duplication of existing services**—any application which is a duplication of current service provision is **not eligible**. To ensure the consideration of any application where similar applications or activities are occurring in the community, the Trust encourages the consideration of partnership on like projects, programs, or initiatives.

f. **Connection to the Community Plan**—the Community Plan is a living document which is regularly being updated by our community members via ongoing engagement. How applicants tie into the Community Plan will be a key criterion for projects. If your concept is not specifically listed in the Plan you have two options: (1) You may make an application submission to the Community Plan Development Team for inclusion in the Community Plan Update 2017/18 (more information can be found at [www.sndevcorp.ca](http://www.sndevcorp.ca) or [communityplanner@sndevcorp.ca](mailto:communityplanner@sndevcorp.ca)), or (2) you may make a case for it in this application.

g. **Statement of Economic Development Trust Distribution Guidelines**—all applications must adhere to this document (see Introduction Section).
Ineligible Applications

Projects that will not be funded in the 2017 application year include:

a. Those who apply to the 2017 General Application, you are eligible to apply to one stream only.
b. The Grassroots Application does not provide funding for employment or research. For projects that propose remuneration or wages to be paid to any member of the group, this payment is an ineligible expense. However, the project itself may still be considered if it meets the remaining criteria.
c. The Trust does not provide funding for any payments of HST. For projects that propose payment of HST on any services rendered or purchases, this portion of the payment is an ineligible expense.
d. Payment to individual Band Members including requests for per capita distribution, wage top ups, and bonuses.
e. Will not pay down debt.
f. Expenses which are being funded by other sources or those which are the responsibility of other organizations or governments. [If you believe your project should be considered even though it may be the responsibility of another source, clearly define your rationale for consideration in your application].
g. Organizations where the evidence of Group organization and operations are not clear.
h. Individual or private business “for profit” projects (i.e. subsidizing their business).

2017 Application Priorities

The Trust determined not to create a limitation on the eligible criteria from the Statement of Community Needs and Priorities. Although all applications which meet the “Eligible Applications” will be considered, those which can be completed by December 1, 2017 are identified as Trust priorities for 2017.
# Application Schedule

The following application schedule has been established by the Trust as the timeline for 2017. Any changes to this schedule will be updated at and in e-mail correspondence.

*Dates are subject to change. Applicants should check e-mail for further notices.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Press Release</td>
<td>February 22, 2017</td>
<td>Website, Local Media</td>
</tr>
<tr>
<td>Application Release</td>
<td>March 6, 2017</td>
<td>Website, Local Media</td>
</tr>
<tr>
<td><strong>Information Session:</strong></td>
<td><strong>Saturday, March 18, 2017</strong>&lt;br&gt;Grassroots 10am-12pm&lt;br&gt;General 1pm-3pm</td>
<td>Six Nations Tourism Assembly Rm</td>
</tr>
<tr>
<td>Written Question Deadline</td>
<td>Tuesday, March 21, 2017&lt;br&gt;4pm</td>
<td>Via Email- <a href="mailto:Trust@sndevcorp.ca">Trust@sndevcorp.ca</a></td>
</tr>
<tr>
<td>Published Q&amp;A</td>
<td>Friday March 24, 2017</td>
<td>Via Website <a href="http://www.sndevcorp.ca">www.sndevcorp.ca</a></td>
</tr>
<tr>
<td>Face-to-Face Meetings</td>
<td>April 5 &amp; 6, 2017</td>
<td>By Appointment. To book an appointment email <a href="mailto:Trust@sndevcorp.ca">Trust@sndevcorp.ca</a></td>
</tr>
<tr>
<td><strong>Deadline for submission</strong></td>
<td><strong>April 20, 2017 at 4:00pm</strong></td>
<td><strong>Via Email- <a href="mailto:Trust@sndevcorp.ca">Trust@sndevcorp.ca</a> or drop off to the Six Nations Tourism Building during regular business hours 9am-4:30pm</strong></td>
</tr>
<tr>
<td>Correspondence from Trust</td>
<td>April 21, 2017</td>
<td>Via Email—Notice of received application</td>
</tr>
<tr>
<td>Shortlist Presentation Release</td>
<td>May 26, 2017</td>
<td>Via Email to applicants Website and Media Release</td>
</tr>
<tr>
<td>Presentations</td>
<td>June 5 - 11, 2017</td>
<td>Six Nations Tourism Assembly Rm</td>
</tr>
<tr>
<td>Notice of Successful Applicants</td>
<td>June 20, 2017</td>
<td>Via Email followed by Website</td>
</tr>
<tr>
<td>Funding Agreement Orientation</td>
<td>June 28, 2017</td>
<td>Via Email followed by Website</td>
</tr>
<tr>
<td>(mandatory – must attend 1 session)</td>
<td>10am-12pm &amp; 1pm-3pm&lt;br&gt;June 29, 2017 6-8pm</td>
<td>RSVP to <a href="mailto:trust@sndevcorp.ca">trust@sndevcorp.ca</a> by June 23, 2017</td>
</tr>
<tr>
<td>Funding Agreement Due</td>
<td>July 4, 2017</td>
<td>Via Email- <a href="mailto:Trust@sndevcorp.ca">Trust@sndevcorp.ca</a></td>
</tr>
<tr>
<td>Funds to be Expensed by</td>
<td>December 1, 2017</td>
<td>Via EFT according to contracting</td>
</tr>
</tbody>
</table>

## Written Questions March 21, 2017

In addition to the Information Session scheduled in March, applicants may submit written questions by 4:00pm EST on Tuesday, March 21, 2017. These questions will be compiled and a written response will be published on the website (www.sndevcorp.ca) no later than Friday, March 24, 2017. All questions must be sent to Trust@sndevcorp.ca.
Presentations June 5-11, 2017

Please note that a presentation will be scheduled for each grassroots application for the week of June – 11, 2017. This presentation will be open to the public and will be scheduled in 30 minute blocks. Prior to the presentation the applicant will receive an e-mail identifying any specific clarification points the Trust requires. It is also an opportunity to provide new information and updated estimates. The presentation will last 10-15 minutes in length with 15-20 minutes of question and answer period by the Trust. Information provided in the written application will be available to the Trust in the initial review process. Please ensure all necessary content is provided with the submitted application.

Application Instructions

A. Project Name
   Provide information as requested.

B. Name of your Group
   Provide information as requested.

C. Contact Person 1 & 2
   Provide information as requested. Contact #1 & Contact #2 must have all information filled out.

D. What is the total amount of your request?
   Provide information as requested. Have you applied for any other funding? E.g. Community Trust, Dreamcatcher etc. if so please list what you have applied for.

E. Are you fundraising for your project? If yes, how are you fundraising?
   Provide information as requested.

F. Please estimate the number of Six Nations members that will benefit from your Project
   If you know the percentages, please put this information down as accurately as you can. You may be asked for justification at the presentation.

G. Has your organization/group applied previously to the EDT? If yes, were you successful? Were there any issues?
   Provide information as requested.

H. Are you willing to partner with like-minded organizations?
   List any partners you may have and be specific on what they are contributing to your project. If you attach a Letter of Support, please indicate in the letter what the partners are contributing to your project.

I. Provide a timeline for this Project. Show start and end dates. (please add more lines as needed)
   If you are unsure of start and end dates, please approximate.

J. If you are an established Group, please provide a detailed history of your Group, including years established and number of members.
   Provide information as requested.
K. **Provide a description of the Project you wish to have funded**

Provide a description on the lines provided in this section. Check off only what applies to your project on how it fits into the Comprehensive Community Plan. You may be asked at your presentation to explain in further detail. The hyperlink on the application will take you to the Community Plan.

The Six Nations Comprehensive Community Plan is a “living document” that was built from the voices of the Six Nations community. The document was created based on input from community organizations, community-based studies and Six Nations community members that desired to see positive change happen in their community. Based on this input, the Community Plan has been organized into seven interdependent priorities:

1. **Mother Earth**
2. **Built Environment**
3. **Employment & Education**
4. **Economic Development**
5. **Community**
6. **Well-Being**
7. **Arts & Culture**

One item often impacts the success of another, and this is noted each within each Community Plan Key code (i.e. A1, G9, etc.).

As a community, we all have a role in creating a better life for ourselves and our future generations. The Six Nations Community Plan is merely a tool that helps us maintain our long-term community vision as we implement positive change today.

L. **How does your project meet requirements as set out in the Community Needs & Priorities?**

Check off only what applies to your project on how it fits into the Community Needs & Priorities. You may be asked at your presentation to explain in further detail.

**Statement of Community Needs and Priorities**

The following Statement of Community Needs and Priorities were approved by the Advisory Committee on February 24, 2017:

When our citizens are well the community is well. While the Community Plan captures the high level goals of the Six Nations community, the Statement of Community Needs and Priorities, prioritizes the immediate objectives necessary to meet those long-term goals. This Statement of Community Needs and Priorities is intended to be used as a guide to the short-term objectives required to build the foundation of a healthy community as set out in the Community Plan.
**Mother Earth**

- The security of knowing that our lands and waters are not sick therefore making the community sick.
- The ability to know that the earth we are living on will take care of our citizens, providing the community with the things we need.

**Built Environment**

- Access to safe and affordable housing.
- Access to reliable transportation.
- Access to safe travel ways including: roads, bridges, sidewalks, lighting, waterways.
- Access to reliable, up-to-date technology including internet.

**Education and Employment**

- Access to fair and equitable schooling that meets the needs of all types of learners.
- Ability to pursue lifelong learning.
- Access to meaningful employment.
- Access to Haudenosaunee languages, culture and ways of knowing.

**Economic Development**

- Access to meaningful employment within the community.
- Maintaining a diverse workforce.
- Access to mainstream conveniences to prevent leakage from Six Nations economy.
- Making the community a place where people want to conduct business.

**Community**

- Access to fair and equitable policing and emergency services.
- Access to safe travel ways including: roads, bridges, sidewalks, lighting, waterways.
- The ability to feel safe in our homes and community.
- Access to support for the specific needs of our elders.
- Access to support for the specific and developing needs of our youth.
- Possessing a feeling of HOPE and INSPIRATION to be a part of a better future for our community.

**Well-being**

- Access to healthy food and sustainable food systems.
- Access to safe water.
- Access to healthy and affordable housing.
- Access to language, cultural and Haudenosaunee ways of knowing.
- Access to healthy lifestyles including sports, recreation, cultural and social practices.
- Access to physical and mental health supports.
- Ability to feel secure and take care of self and others.
Arts & Culture
☐Ability to promote the richness of Haudenosaunee culture.
☐Access to Haudenosaunee languages, culture and ways of knowing.

M. How does your project meet requirements as set out in the Guiding Principles? Check all that apply.

☐Peace: The foundational principle shall be peace. This foundational principle of peace shall be the principle from which all other principles and values shall flow.

☐Respect for the Natural World: Protecting the integrity of the environment shall be paramount in maintaining our understanding and way of life.

☐Inter-connection & Inter-relation: The inter-connectedness & inter-relatedness of all shall not be forgotten. This principle serves to remind us that what one does affects the whole, including the natural world. Future Members The people that are yet to come shall always be impacted, either in a positive or negative manner, by decisions that are made in the present.

☐Balance & Cooperation: Maintaining balance and cooperation ensures the peaceful existence of our people, as a distinct people, within the natural world.

☐Honesty & Integrity: Being truthful in word and acting with integrity shall guarantee the strength of all endeavours.

☐Responsibility: Taking responsibility for one’s words and actions/inactions supports the ability of all to execute their responsibilities.

☐Openness & Accountability: Transparency and being answerable for one’s words and actions/inactions builds a foundation of trust for the success of all endeavours.

☐Sharing – Benefit for the Whole: Mindfulness of benefitting the whole, now and in the future, shall lead to the strengthening of our people.

N. Summary of Costs
   Complete work plan chart as set out in application.

   Note: If you have any fundraising dollars that will be applied to your Workplan you will put that in the column “Your Contribution” listed at the bottom of the Workplan.

   Note: Please check the box if you are interested in receiving future information/updates.
**Budget Guidelines:**

**Honorarium:**
The use of Honorariums is allowed only to Six Nations community members or First Nations Individuals, or other individuals whose knowledge, skills or abilities will benefit the community.

**HST:**
The SNGREDT will not pay or reimburse for HST on purchases or services rendered.

**Sole Sourcing:**
The SNGREDT will only entertain sole sourcing only once proven that quotes cannot be obtained from more than one source. The applicant must submit a written explanation as to why sole sourcing is required.

**Quotes:**
All budget line items must include a submission of a quote. Budget items $5,000 and over require 3 quotes.

**Value for money:**
All applicants should ensure that they have obtained the maximum benefit from the goods and services it acquires and/or provides, within the resources available to it. Achieving Value for Money may be described in terms of the 'three Es' - economy, efficiency and effectiveness.