



CALL FOR APPLICATIONS FOR:

1- TRUSTEE OF SIX NATIONS OF THE GRAND RIVER ECONOMIC DEVELOPMENT TRUST

Deadline: October 6, 2016 at 4PM

Background:

In 2011, the Economic Development office undertook a community engagement process to seek direction on economic development at Six Nations. After 19 Think Tank sessions, a final report was created: *Wetewawennaro:roke – We Gathered Our Voices*. The report outlines the major themes of discussion in the Think Tank sessions. It provides the backbone for the future for economic development at Six Nations and the Six Nations of the Grand River Development Corporation (the “**Development Corporation**”).

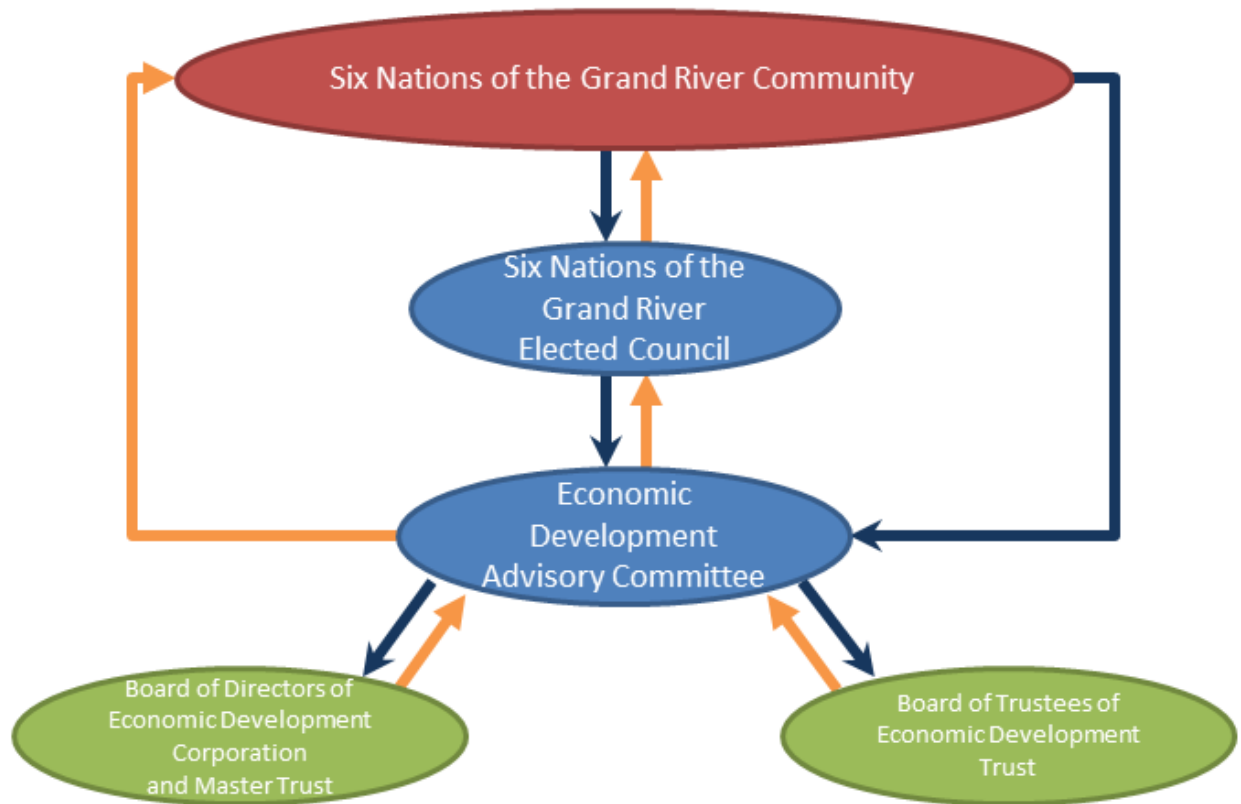
The Development Corporation has been in operation since May 2015. The Board of Directors, Board of Trustees and Advisory Committee have since been appointed. The Advisory Committee is now putting out this call for applications to community members to be appointed to the Board of Trustees of the Economic Development Trust.

The main purpose of the Development Corporation is to allow Six Nations to derive economic benefits, create employment for its members and generate income to support community priorities. At the same time, as part of improving its governance of economic activities and Six Nations’ owned businesses, Six Nations wants to further separate its business interests from direct governance by elected officials.

Income generated by the Development Corporation will be directed to the new Six Nations Economic Development Trust (the “**Economic Development Trust**”). The main purpose of the Economic Development Trust is to disburse the funds, received from the Development Corporation, in accordance with community priorities.

The diagram which follows illustrates the governance structure for the Development Corporation and the Economic Development Trust: (i) the Economic Development Advisory Committee; (ii) the Board of Directors of the Development Corporation; and (iii) the Board of Trustees of the Economic Development Trust. A brief description of the mandate, roles and responsibilities of each of these governing bodies is also set out below.

General Overview of Structure (Governance/Oversight)



DEVELOPMENT CORPORATION **ADVISORY COMMITTEE**

Mandate: To provide oversight of the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust, including to ensure that each entity is operating in line with the long-term plan of the community, as well as being socially responsible and preserving national and cultural integrity.

Roles and Responsibilities:

- Protect the interests of the Six Nations community while pursuing economic development opportunities in a socially responsible manner
- Oversee the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust
- Vet, select and appoint the directors of the Corporation and the trustees of the Economic Development Trust
- Update and revise where required: (i) a Statement of Economic Development Principles; (ii) a Statement of Community Needs and Priorities for the Economic Development Trust and the Development Corporation; and (iii) a Statement of Economic Development Trust Distribution Guidelines, in each case based on the Six Nations Community Plan, as a framework for the Board of Trustees of the Economic Development Trust and the Board of Directors of the Corporation
- Meet annually with the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust to review their annual reports which will include audited financial statements

BOARD OF DIRECTORS OF DEVELOPMENT CORPORATION

Mandate: To provide oversight of management and the operations of the Development Corporation, including through the supervision of the CEO/President

Roles and Responsibilities:

- Supervise the management of the Development Corporation's investments
- Report and be accountable to the Advisory Committee on the Development Corporation's investment and business plans and results of operations
- Approve the annual business plan and budgets for the Development Corporation and the businesses managed by it
- Ensure that all businesses operate within the guidelines set out in the Statement of Economic Development Principles and Statement of Community Needs and Priorities established by the Advisory Committee

BOARD OF TRUSTEES OF ECONOMIC DEVELOPMENT TRUST

Mandate: To determine the distributions of funds received from the businesses operated and managed by the Economic Development Corporation

Roles and Responsibilities:

- Determine the amount of all distributions of funds to be made by the Economic Development Trust in accordance with the Statement of Community Needs and Priorities and the Statement of Economic Development Trust Distribution Guidelines established by the Advisory Committee
- If determined by the Board of Trustees to be desirable, solicit, receive, evaluate and approve (or decline) proposals for funding from the Six Nations community

**MINIMUM QUALIFICATIONS, EXPERIENCE AND SKILLS FOR ALL
TRUSTEES:**

- Registered member of Six Nations of the Grand River.
- 18 years of age or older.
- Of sound mind and good character.
- Not an elected official of Six Nations Elected Council nor an employee of the Six Nations of the Grand River Development Corporation.
- No direct or indirect conflict of interest.
- Socially responsible and knowledgeable about the Six Nations community, its culture and its needs and priorities.
- High ethical standards, integrity and reliability in professional and personal dealings.
- Appreciation of the principles of transparency and accountability to the Six Nations community.
- Ability to strategically plan for and prioritize the needs of the present and future generations of the Six Nations community.
- Knowledge and understanding of roles and responsibilities of a member of a governing board.
- Personal and professional skills match what the Corporation is seeking.
- Not bankrupt (successful candidates will need to provide proof).
- Satisfactory results of background checks, including from the Canadian Police Information Centre (CPIC).

DESIRED QUALIFICATIONS, EXPERIENCE AND SKILLS FOR ALL TRUSTEES:

- Past volunteer or community involvement or similar experience.
- Ability and willingness to raise/deal with potentially controversial issues in a manner that encourages/maintains dialogue.
- Flexibility, responsiveness and willingness to consider others' opinions.
- Capable of wide perspective on issues.
- Ability to listen, communicate and work as a team member.
- Verifiable experience in one or more of the following areas:
 - public policy;
 - business administration, investment, operations, development, strategy or negotiation;
 - operating or administering social programs or trust funds;
 - education, employment, training or community development;
 - communications;
 - economics;
 - finance;
 - accounting;
 - taxation;
 - law;
 - risk management;
 - human resources;
 - environmental matters; or
 - governance

APPLICATION PROCESS

The firm deadline for interested applicants to submit an application, resume and cover letter stating their qualifications is October 6, 2016 at 4pm. **Applications received after the deadline will not be considered.**

Applications may be picked up at:

2498 Chiefswood Road (Six Nations Tourism)

Ohswegen, ON

N0A 1M0

www.sndevcorp.ca

or e-mail Nicole Kohoko at:

nkohoko@sndevcorp.ca

The Advisory Committee will screen all applications and select individuals that meet the minimum qualifications set out above. This process may involve conducting reference and background checks. Applicants will be required to provide their written authorization to the Development Corporation to conduct these checks.

Please submit a sealed application, resume, and cover letter to:

Director of Corporate Affairs- Nicole Kohoko

2498 Chiefswood Road P.O. Box 569 (Six Nations Tourism)

Ohswegen, ON

N0A 1M0

519-753-1950



BOARD OF TRUSTEES APPLICATION

NAME:

ADDRESS:

PHONE NUMBER:

EMAIL:

BAND NAME AND NUMBER:

I AM APPLYING FOR:

☐ Economic Development Trust- Board of Trustees



Please answer the following questions to assess your interest and qualifications.

1. Relevant Experience and/or Employment (attach a resume):

2. Why are you interested in the Development Corporation?

3. Area(s) of expertise/Contribution you feel you can make:

4. Other volunteer commitments:
