



CALL FOR APPLICATIONS FOR:

**1- MEMBER OF THE SIX NATIONS OF THE GRAND RIVER
DEVELOPMENT CORPORATION ADVISORY COMMITTEE;**

and

**2- DIRECTORS OF THE SIX NATIONS OF THE GRAND RIVER
DEVELOPMENT CORPORATION**

This call for applications is open to all members of Six Nations of the Grand River. Prior to applying, please review this document to gain an understanding of the requirements of these positions.

Background:

In 2011, Economic Development under Six Nations Elected Council undertook a community engagement process to seek direction on economic development at Six Nations. After 19 Think Tank sessions, a final report was created: Wetewawennaro:roke – We Gathered Our Voices. The report provides the backbone for the future for economic development at Six Nations and the Six Nations of the Grand River Development Corporation Group (the “**Development Corporation**”). Research and due diligence was being completed from 2010-2015 and the Development Corporation officially launched in the month of May 2015.

Economic Development originally existed under Six Nations Elected Council, and has since been transitioned into the Development Corporation. The Development Corporation acts as an independent operation, with Six Nations Elected Council being the sole Shareholder. The Board of Directors oversees the operations. The Board of Trustees oversees the investment of funds into the community. The Advisory Committee provides oversight to the Board of Directors and Board of Trustees, including determining the amount of net free cash flow to be transferred from the Development Corporation to the Six Nations of the Grand River Economic Development Trust (the “**Economic Development Trust**”).

The primary purpose of the Development Corporation is to derive economic benefits from business interests, create employment for its members and generate income to support community priorities. The Development Corporation, as part of improving the community's governance of economic activities, allows for separation of its business interests from direct governance by elected officials.

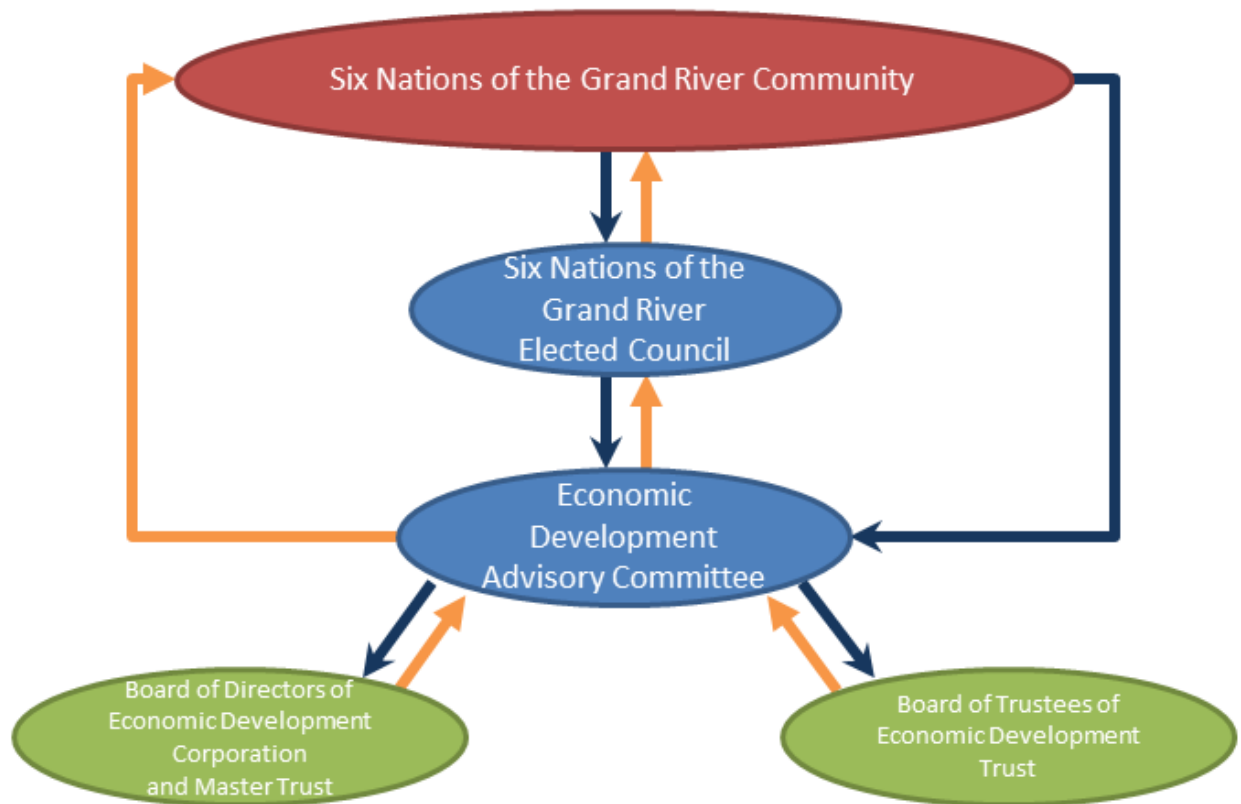
The primary purpose of the Economic Development Trust is to invest funds, received from the Development Corporation, for the collective benefit of its members in accordance with guiding documents.

The diagram below illustrates the governance structure for the Six Nations of the Grand River Development Corporation Group: (i) the Economic Development Advisory Committee; (ii) the Board of Directors of the Development Corporation; and (iii) the Board of Trustees of the

Economic Development Trust.

More information on the Development Corporation can be found at www.sndevcorp.ca.

General Overview of Structure (Governance/Oversight)



DEVELOPMENT CORPORATION **ADVISORY COMMITTEE**

Mandate: To provide oversight of the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust, including to ensure that each entity is operating in line with the long-term plan of the community, as well as being socially responsible and preserving national and cultural integrity.

Meeting requirements:

- Regular Board meetings once a month on the 2nd Wednesday.
- Quarterly informal business meetings with the Six Nations Elected Council.
- Quarterly All Board Meetings.
- Special meetings as required.

Roles and Responsibilities:

- Protect the interests of the Six Nations community while pursuing economic development opportunities in a socially responsible manner
- Oversee the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust
- Vet, select and appoint the directors of the Corporation and the trustees of the Economic Development Trust
- Update and revise where required: (i) a Statement of Economic Development Principles; (ii) a Statement of Community Needs and Priorities for the Economic Development Trust and the Development Corporation; and (iii) a Statement of Economic Development Trust Distribution Guidelines, in each case based on the Six Nations Community Plan, as a framework for the Board of Trustees of the Economic Development Trust and the Board of Directors of the Corporation
- Meet annually with the Board of Directors of the Development Corporation and the Board of Trustees of the Economic Development Trust to review their annual reports which will include audited financial statements

BOARD OF DIRECTORS OF DEVELOPMENT CORPORATION

Mandate: To provide oversight of management and the operations of the Development Corporation, including through the supervision of the CEO/President

Meeting requirements:

- Regular Board meetings once a month on the 1st Tuesday. Quarterly Board meetings on 1st Saturday of the month.
- Quarterly informal business meetings with the Six Nations Elected Council.
- Quarterly All Board Meetings.
- Special meetings as required.

Roles and Responsibilities:

- Supervise the management of the Development Corporation's investments
- Report and be accountable to the Advisory Committee on the Development Corporation's investment and business plans and results of operations
- Approve the annual business plan and budgets for the Development Corporation and the businesses managed by it
- Ensure that all businesses operate within the guidelines set out in the Statement of Economic Development Principles and Statement of Community Needs and Priorities established by the Advisory Committee

**MINIMUM QUALIFICATIONS, EXPERIENCE AND SKILLS FOR ALL ADVISORY
COMMITTEE MEMBERS BOARD MEMBERS,:**

- Registered member of Six Nations of the Grand River.
- 18 years of age or older.
- Of sound mind and good character.
- Not an elected official of Six Nations Elected Council nor an employee of the Six Nations of the Grand River Development Corporation.
- No direct or indirect conflict of interest.
- Socially responsible and knowledgeable about the Six Nations community, its culture and its needs and priorities.
- High ethical standards, integrity and reliability in professional and personal dealings.
- Appreciation of the principles of transparency and accountability to the Six Nations community.
- Ability to strategically plan for and prioritize the needs of the present and future generations of the Six Nations community.
- Knowledge and understanding of roles and responsibilities of a member of a governing board.
- Personal and professional skills match what the Corporation is seeking.
- Not bankrupt (successful candidates will need to provide proof).
- Satisfactory results of background checks, including from the Canadian Police Information Centre (CPIC).

**DESIRED QUALIFICATIONS, EXPERIENCE AND SKILLS FOR ALL TRUSTEES AND
ADVISORY BOARD MEMBERS:**

- Past volunteer or community involvement or similar experience.
- Ability and willingness to raise/deal with potentially controversial issues in a manner that encourages/maintains dialogue.
- Flexibility, responsiveness and willingness to consider others' opinions.
- Capable of wide perspective on issues.
- Ability to listen, communicate and work as a team member.
- Verifiable experience in one or more of the following areas:
 - public policy;
 - business administration, investment, operations, development, strategy or negotiation;
 - operating or administering social programs or trust funds;
 - education, employment, training or community development;
 - communications;
 - economics;
 - finance;
 - accounting;
 - taxation;
 - law;
 - risk management;
 - human resources;
 - environmental matters; or
 - governance

APPLICATION PROCESS

The firm deadline for interested applicants to submit an application, resume and cover letter stating their qualifications is April 6, 2017 at 4pm. **Applications received after the deadline will not be considered.**

Applications available at:

www.sndevcorp.ca; or

2498 Chiefswood Road (Six Nations Tourism)
Ohsweken, ON
N0A 1M0; or

e-mail Nicole Kohoko at:
nkohoko@sndevcorp.ca

The Advisory Committee will screen all applications and select individuals for an interview that meet the minimum qualifications set out above. This process may involve conducting reference and background checks. Applications will be required to provide their written authorization to the Development Corporation to conduct these checks.

Please submit an application, resume, and cover letter to:

Director of Corporate Affairs- Nicole Kohoko
2498 Chiefswood Road (Six Nations Tourism)
Ohsweken, ON
N0A 1M0
519-753-1950
nkohoko@sndevcorp.ca



BOARD APPLICATION

NAME:

ADDRESS:

PHONE NUMBER:

EMAIL:

BAND NAME AND NUMBER:

I AM APPLYING FOR: (please check one of the two)

☐ Development Corporation ADVISORY COMMITTEE

☐ Development Corporation Board of DIRECTORS



Please answer the following questions to assess your interest and qualifications.

1. Relevant Experience and/or Employment (attach a resume):

2. Why are you interested in the Development Corporation?

3. Area(s) of expertise/Contribution you feel you can make:

4. Other volunteer commitments:
